

GOVERNOR GUINN MILLENNIUM SCHOLARSHIP PROGRAM

A Partnership between the Office of the State Treasurer, the Nevada System of Higher Education, and Sierra Nevada College

DUAL ENROLLMENT FORM

This form is used by Governor Guinn Millennium Scholarship students enrolled in a degree or certificate program at an eligible institution to request to enroll with Millennium Scholarship support at another eligible institution for required coursework. As stated in the NSHE Governor Guinn Millennium Scholarship Policy and Procedures of the Board of Regents:

19.9 ... An exception to the requirements of 19.5 is made for a student who is a Governor Guinn Millennium Scholar at an institution where a course not taught by that institution is a requirement of the student's program. In that case, the required course, with the approval of the student's institution, may be taken with Millennium Scholarship support at a different eligible institution."

The "home institution" is the eligible university/college from which you intend to receive your degree. That institution requires course(s) for the degree you are pursuing that are **never offered at that institution**.

The "host institution" is the eligible college/university that offers that required course(s). You will complete the course(s) and transfer the credit(s) to the "home institution".

STUDENT SECTION:

Instructions

Step 1: Register for the courses at both institutions.

Step 2: Complete the following information and submit this form to the Financial Aid Office of your **HOME** institution. Attach a copy of the "requirements for graduation" sheet or verification from your academic advisor that the course is required but never offered on your campus.

Step 3: The Financial Aid Office of the **HOME** institution will notify you, the **HOST** institution and the Governor Guinn Millennium Scholarship Program at the Office of the State Treasurer of the decision. If your request is approved, the Financial Aid Office of the **HOST** institution will remit your scholarship for the coursework at that institution.

Name: _____ Telephone: _____

Permanent Address: _____

SSN#: _____ Millennium Scholarship ID #: _____

Semester/Year of Request: _____

HOME Institution

Name of University/College: _____ Major and degree: _____

Expected Date of Graduation: _____ Number of Credits for which you have registered this semester: _____

HOST Institution

Name of University/College: _____

Title and Number of the Required Course(s): _____

Number of Required Credits: _____

If approved, I understand that I will be paid my Governor Guinn Millennium Scholarship by each institution for the credits taken at their campus at the appropriate per credit amount.

- I must satisfactorily complete any course work funded and approved on the "Dual Enrollment" form.
- I must earn a minimum total of 12 credits between the two institutions.
- I must maintain a cumulative 2.0 gpa if eligible on or before May 1, 2003; maintain a 2.60 semester grade point average each semester during my first year of enrollment (first year is defined as less than 30 credit hours earned) or a 2.75 semester grade point average for each semester thereafter at the Home and Host Institutions.
- Failure to meet the requirements of this agreement will result in my ineligibility for the scholarship. I must then follow the procedure for reinstatement.

Student Signature _____ Date _____

For Financial Aid Office Use ONLY:

HOME Institution:

Approved: ___ Yes ___ No If not, state reason: _____

Approved By: _____ Title: _____

Date Student Notified: _____ Date Copy sent to Treasurer's Office: _____ Date Copy sent to Host Institution: _____

HOST Institution:

Date Received from Home Institution: _____